

Completed By: _____

Reference No: _____

Date: _____

Contact Details

Name

Position

Company

Address

State:

Postcode:

Contact Methods

Tel.

Fax:

Email:

Contact Notes

Project Requirements

Compliance driven

Internal Control

Quantities

Initial Quantity:

Install Date:

Ongoing

Once-only

Total Qty.

1st Yr.

2nd Yr.

3rd Yr.

Item to be labelled

Product

Product Package

Carton

Pallet

Ref No: _____

Item Size

Length:

Width:

Depth:

Item surface to be labelled

- Top
- Bottom
- Side(s)

Item surface contour

- Smooth Curve
- Complex contoured surface
- Flat surface

Item surface texture

- Smooth
- Rough
- Firm
- Flex (eg. cloth)

Item surface conditions

- Clean
- Dusty
- Greasy
- Dry
- Moist
- Normal
- Variable
- Hot
- Cold

Item Life Expectancy

Will this profile change?

Ref No: _____

Scanner Specification

Scanning distance

- Surface
- 1 cm
- 10 cm
- 30 cm
- 1 mtr

Glare

- Bright sunlight
- Bright Light
- Ambient

Symbology used

- 128
- 39
- PDF417
- Other

Frequency of scanning

Method of scan.

Describe the physical nature of the scanning process eg. operator has easy access to label etc.

Notes

Ref No: _____

Is the printer known?

Printing conditions

- Pre-printed
- Mobile (carried)
- Mobile (vehicle)
- Desktop
- Shop Floor
- Production line

Control Requirements

- Pocket PC
- Windows
- Unix

Power supply available

- Battery
- Mains

Application of Label

- Manual
- Mechanical

Placement Tolerance

Conditions

- All weather
- Abrased
- Scrubbed

Label life required

Ref No: _____

Data Known

- In Batch
- One by one

Describe Label Layout

Label layout changes

- Often
- Constant

Does this involve label changes?

- Yes
- No

Colour required?

- Yes
- No

Label size(s)

- Length
- Width

Cost factors

Notes